

No. <sup>305</sup>/PW/EE(D)/AE(C)/F.No.645/2020-21  
**GOVERNMENT OF PUDUCHERRY**  
**PUBLIC WORKS DEPARTMENT**  
**COMPUTER DESIGN CENTRE**

Puducherry, 08/10/2021

**QUOTATION NOTICE**

Sealed quotations are invited for ***Annual Maintenance Contract to the Computers and peripherals installed in various offices of P.W.D., Puducherry for the period of one year from 01/12/2020 to 30/11/2021.*** The quotations should reach the undersigned office on or before **29/10/2020 upto 3.30 P.M.** The quotations will be opened on the same day at 4.00 P.M. in the presence of the intending quotationers.

Sl. No	Description of Items	Total AMC System	Total Purchase value	Quoted AMC Rate per Month per System	(Amount in ₹) AMC Amount Per Year
1	Server Intel Xeon Quad Core	1	1,31,160/-		
2	Wipro 05C Pentium-IV Intel 2.60 Mhz	7	35,900/-		
3	Wipro 07 Pentium- IV Intel 3.0 Mhz	3	32,000/-		
4	HCL Computer Pentium Core 2 Duo	31	32,320/-		
5	Wipro Pentium Dual Core	1	27,000/-		
6	Hp A4 Laserjet 1022	11	13,520/-		
7	Hp A4 Laserjet 1007	3	5,475/-		
8	Hp 5200 A3 Size Laser Printer	2	54,080/-		
9	Wipro HQ1070 DMP	4	10,026/-		
10	Hp 5200 A3 Size Laser Printer	4	56,945/-		
11	Cannon 3500 A3 Size Laser Printer	1	44,424/-		
12	Samsung Colour CLP P310 Laser Printer	1	21,792/-		
13	HP Scanner	1	35,880/-		
14	Laptop Sony (CE System)	1	51,521/-		
15	Hp A4 Laserjet P1606dn	13	8,404/-		
16	HP Document scanner A4/Legal size (flat bed type)	1	25,041/-		
17	HP Prodesk 400 G2 Desktop Computer intel core i3 configuration	27	39,004/-		
18	HP Desktop Computer intel core i3	5	38,766/-		
19	HP A4 Digital Copier & Multifunctional Office Machines	6	15,220/-		
	Total AMC amount for one year				
	Taxes if any				
	<b>Grand Total</b>				

**Terms & Condition:**



1. Last date for submission of quotation is on or before 29/10/2020 upto 3.30 pm and the received quotations will be opened on the same day at 4.00 pm .

2. The quotation should be submitted in sealed cover in person in the office of undersigned.
3. The quotations received after the due date & time will be summarily rejected.
4. The quotationers should remit Earnest Money Deposit @ 2.0 % of the total amount quoted in favour of "The Executive Engineer, Special Building Division-I, P.W.D., Puducherry". The Quotations without EMD will be summarily rejected.
5. The quoted AMC rate shall be within 6% of the purchase value of the unit as per the circular issued by the Directorate of Information Technology, Puducherry.
6. The Firms registration, Company profile, Previous experience with firm address & contact person details of Service Engineers and other details etc. must be submitted during the submission of quotaion.
7. Validity: Minimum 120 days from the date of opening.
8. Payment Terms: Payment will be made after completion of maintenance for every 6 months with satisfactory report from the users.
9. The numbers of systems shown above for AMC are tentative only and may vary from time to time.
10. All the quotation papers must be kept inside the sealed cover should be duly signed by the authorized person of the company with company seal
11. Reference of Quotation call No., Name of work, Opening date & time, Company Name & Address of the quotationer must be mentioned IN and OUTER sealed cover of the quotation.
12. The rate quoted should be inclusive of all taxes.
13. Preference will be given for the firm, which has good service record of AMC of Systems and having better service experience with Government Organisation.
14. During AMC period two Computer System & two Laser Printer should be provided at Computer Design Centre, PWD, Puducherry in order to substitute the fault Systems during the contract period.
15. The Service calls should be attended within 24 hrs and if exceeds 48 hrs a penalty can be charged @ per day AMC amount for the number of days the machine is down. However, it will not cover failure due to natural calamities.
16. The penalty amount will be deducted at the time of final payment.
17. Periodical Maintenance should be done for every month for all Systems and compliance should be submitted to the Computer Design Centre.
18. During the Periodical Maintenance the following works should be carried out: Scan the system for removing virus, deleting of temp files, cleaning of System, Mouse, Keyboard, CD & DVD Drive.
19. Weekly two days a resident Service Engineer should be placed in the office (Full Day) in order to attend the faults in the system.
20. A detailed report of Periodical Maintenance & Faults attended should be submitted at every attending office and Computer Design Centre, PWD, Puducherry.
21. Any fault in system / printer, during the AMC period, the firm should Repair or Service or Replace the material at free of cost according to department's satisfaction. Printer Head & Consumables will not be covered under warranty.
22. The firm should provide equivalent standby System / Printer, if faulty System/ Printer is taken for service.
23. If CPU or Motherboard of the systems becomes unserviceable, the firm is not able to give suitable / equivalent CPU or Motherboard to fit the system, then the firm should give equivalent / higher configuration system.
24. Monthly backup should be taken from Server system and it should be submitted to person in charge of Offices. No Extra cost will be paid for formatting the Systems, taking backups from the systems,



Installation of OS & Application Software's. One Antivirus Software with one year free updation should be provided to the computer Design Centre.

25. The firms may visit the below said office to see the Type/ Model/Year of system for assessment if necessary.
26. The undersigned shall have the right to reject any or all the quotations without assigning any reason there if and also to modify any part of the quotation documents at a subsequent date before finalization of the offer.
27. For other details please contact "The Assistant Engineer (Computer), Computer Design Centre, P.W.D., Puducherry," on all working days between 9.00 A.M. to 5.30 P.M.

  
**Executive Engineer (Designs)**  
**Computer Design Centre,**  
**P.W.D., Puducherry.** 

To

1. M/s. HCL Service Ltd., SPL-A2, Industrial Estate, Thattanchavady, Puducherry – 9.
2. M/s. Defy Systems, No.131, Govinda Naicker Street, Kosapalayam, Saram, Puducherry – 13.
3. M/s. Corenet System, No.215-A, 2<sup>nd</sup> Floor, Vysial Street, Puducherry – 1.
4. M/s. Easy Display System, No.141, 1<sup>st</sup> Floor, Chinnasubrayapillai Street, Puducherry – 1.
5. M/s. Immortal Computer Systems, No.174, Chinnasubrayapillai Street, Puducherry – 1.
6. M/s. CPR Infotech, No.162, 1<sup>st</sup> Floor, Lenin Street, Puducherry – 13.
7. M/s. Nexwin Information Technology, No.50, Villianur Main Road, Pavazha Nagar, Puducherry.
8. M/s. Soft Solutions, No.72, 1<sup>st</sup> Floor, Maraimalai Adigal Salai, Puducherry.
9. M/s. Sri Sai Computer, No.181, Aravindar Street, Gangai Muthumari amman Temple, Puducherry – 1.
10. M/s. Data Max Technologies Pvt. Ltd., No.114 & 116, Thiruvalluvar Salai, Pondicherry – 13.
11. M/s. Dawn Computer, No.13, Main Road, Rainbow Nagar, Puducherry – 11.

Copy to:

1. The Executive Engineer, Special Building Division-I, P.W.D., Puducherry.
2. The Divisional Accountant, Special Building Division-I, P.W.D., Puducherry
3. Notice Board of all Executive Engineers